

**Policy 12**

**ROLE OF THE DIRECTOR OF EDUCATION**

The Director of Education

## **5. Policy/Administrative Procedures**

- 5.1. Provides leadership in the planning, development, implementation and evaluation of Board policies and administrative procedures.
- 5.2. Implements Board Policy and Procedure.
- 5.3. Maintains current administrative procedures.

## **6. Director/Board Relations**

- 6.1. Establishes and maintains positive professional working relations with the Board.
- 6.2. Honours and facilitates the implementation of the Board's roles and responsibilities as defined in Board policy.
  - 6.2.1 Implements the expressed will of the Board in a manner consistent with the spirit and intent underlying each of the Board's decisions.
- 6.3. Provides the information which the Board requires to perform its role.

## **7. Improvement and Accountability Planning and Reporting**

- 7.1. Leads the Improvement and Accountability Planning and Reporting process including the development of Division goals, budget and facilities.